



## REVISED ANNUAL WORK PLAN FOR 2009

Lao PDR

Project Title: Second National Communication (SNC)  
 UNDAF Outcome(s) C. Sustainable use of natural resources and preservation of cultural heritage.  
 Expected CP Outcome (s): MYFF Goal: Energy and environment for sustainable Development  
 Expected CP Output(s)
 

- National Circumstances,
- National Greenhouse Gas Inventory,
- Programmes containing measures to facilitate adequate adaptation and mitigation to climate change,
- Other information considered relevant to achievement of the objective of the convention,
- Partner implementing capacity assessed
- Support to climate change office and national climate change strategy.


 Implementing partner: Water Resources and Environment Administration (WREA)  
 Responsible Parties: Water Resources and Environment Administration (WREA)


### Narrative

The main objective of the SNC project is to enable the Lao People's Democratic Republic (Lao PDR) to prepare its Second National Communication (SNC) to the Conference of the Parties (CoP) of the United Nations Framework Convention on Climate Change (UNFCCC).

For 2009, the SNC project will focus on: 1) National Circumstances, 2) National Greenhouse Gas Inventory, 3) Programmes containing measures to facilitate adequate adaptation and mitigation to climate change, 4) Other information considered relevant to achievement of the objective of the convention, 5) Partner implementing capacity assessed and 6) Support to climate change office and national climate change strategy.

Programme Period (Planned)	January-March	Estimated annualize budget: US\$ 279,533.00	
Key Result area (Strategic Plan):			
Atlas Award ID:	00032630		
Atlas Project ID:	00048165		
Duration (Planned):	12 months	Total allocated resources:	
		o TRAC	US\$ 122,500.00
		o GEF	US\$ 157,033.00

Agreed by  Dr. Viengsavanh Douangsavanh, National Project Director

Agreed by  Sonam Yangchen Rana, Resident Representative

*Shyhan Vig. Phaci 12.01.09*

**ANNUAL WORK PLAN**

Project number: 00048165

Project Name: Second National Communication (SNC)

Period: January to December 2009

EXPECTED CP OUTPUTS and indicators including baseline and annual target	Key Activities (List all the activities to be undertaken during the year towards stated output)	TIMEFRAME				RESPONSIBLE PARTY	PLANNED BUDGET			
		Q1	Q2	Q3	Q4		Source of Funds	Budget Description	Amount-USD	
							Total Activity 1:			
<b>Output 1: National Circumstances</b>									12,000.00	
						71300	National Consultant		5,000.00	
						71600	Travel		3,000.00	
						72500	Supplies		2,000.00	
						74500	Miscellaneous		2,000.00	
<b>Target1.1:</b> An updated report on current country's situation with regard to sector policies, national strategies/plans, mechanisms and capacity for climate change adaptation and mitigation initiated	1.1. Collect and analyse all sector strategies, plans and studies relevant to the formulation of the SNC, including national development plans and strategies	X				UNDP	GEF/62000	71300	National Consultant	5,000.00
<b>Indicator1.1:</b> Elaboration of one technical national circumstances report containing updated information on climate change in Lao PDR initiated	1.2. Update data and information on the national circumstances, including geographical characteristics, economy and	X				WREA	GEF/62000	71600	Travel	3,000.00
<b>Baseline1.1:</b> Baseline data on national circumstances is made available from the FNC document completed in 2000	1.3. Begin collection and analysis of information on specific needs and concerns arising from climate change impacts and/or the impact of the implementation of	X	X			WREA	GEF/62000	72500	Supplies	2,000.00
	1.4. Initiate evaluation of existing institutional arrangements for continuous preparation of national communication to the UNFCCC	X	X			WREA	GEF/62000	74500	Miscellaneous	2,000.00
	1.5. Prepare draft National Circumstances chapter of the SNC based on outputs of activities 1.1, 1.2, 1.3 and 1.4 and distribute		X	X						
	1.6 Conduct national and regional consultation of stakeholders on draft National Circumstances chapter and incorporate comments and feedback in finalising it				X					

Output 2: National Greenhouse Gas Inventory	Indicator 2.1: Formal establishment and approval of working groups by relevant Government sectors	Indicator 2.2: Application of IPCC Guide, GPG, and other relevant tools to review and update the national GHG by five strong National Technical Working Groups; before and after training assessments for working group members	UNDP	WREA	X	X	X	X	X	71200	International Consultant	Total Activity 2:	52,300.00																																																																	
												71300	National Consultant	13,500.00																																																																
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												UNDP	WREA	X	X	X	X	X	X	X	72400	Communication & Audio	800.00	2,000.00																																																						
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UNDP	WREA	X	X	X	X	X	X	X	71600	Travel	10,000.00																																																																			
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UNDP	WREA	X	X	X	X	X	X	X	71600	Travel	7,000.00																																																																			
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																																				UNDP	WREA	X	X	X	X	X	X	X	72400	Communication & Audio	700.00																															

**Output 3. Programmes containing Measures to Facilitate Adequate Adaptation to Climate Change**

<b>Indicator 3.1:</b> At least three persons from each working group – of which at least one is a woman - trained on methods and tools for climate change impact assessment	3.1. Conduct training for the working group members and MLSW (Disaster Management) on methods and tools for conducting vulnerability and adaptation assessment								72500	Supplies	1,500.00	
									72800	Information Technology Equip	4,000.00	
										74500	Miscellaneous	1,500.00
		X				UNDP	X		71200	International Consultant	12,500.00	
<b>Baseline 3.1:</b> National Adaptation Programme of Action (NAPA) for climate change being developed; Lao staff have low capacity in undertaking vulnerability and adaptation assessments								UNDP	71300	National Consultant	13,600.00	
								WREA	71600	Travel	7,000.00	
								WREA	72400	Communication & Audio	700.00	
								WREA	72500	Supplies	1,500.00	
								UNDP	72800	Information Technology Equip	4,000.00	
								WREA	74500	Miscellaneous	1,500.00	
								<b>Total Activity 4:</b>			<b>4,500.00</b>	
									71300	National Consultant	1,500.00	
<b>Indicator 4.1:</b> At least three persons from each working group trained on methods and tools for climate change impact assessment; participant list; before and after training assessments  <b>Baseline 4.1:</b> Lao staff have limited technical knowledge in this area	4.1. Conduct training for the working group members on the use of appropriate methods and tools for mitigation analyses and assessment (LEAP, ETO, STAIR, MARKAL-MACRO etc.)								72800	Information Technology Equip	3,000.00	
									71300	National Consultant	1,500.00	
								X	UNDP	71300	National Consultant	1,500.00
									UNDP	72800	Information Technology Equip	3,000.00
<b>Output 5: Other Information Considered Relevant to Achievement of the Objective of the Convention</b>									<b>Total Activity 5:</b>			<b>3,550.00</b>
									71300	National Consultant	2,500.00	
									71600	Travel	400.00	
									72500	Supplies	400.00	
<b>Indicator 5.1:</b> One set of recommendations on mainstreaming of climate change produced and distributed to relevant sectors by the middle of the second year; recommendations concerning gender and climate change	5.1. Assess the level of integration of climate change issues into national development policies								74500	Miscellaneous	250.00	
									71300	National Consultant	2,500.00	
								X	UNDP	71300	National Consultant	2,500.00
									WREA	71600	Travel	400.00

23,500



<p><u>Target 9.1:</u> Project Board meets at least once to discuss initial three months of project implementation; project management monthly meetings realized regularly</p>	<p>9.1 Audit</p>		X	WREA	GEF, 39	71600	Travel	1,000.00	713.00
<p>9.4 Project Board meeting</p>		X	WREA	GEF/62000	72500	Supplies	900.00		
<p>9.5 Project management monthly meeting</p>		X	UNDP	GEF/62000	74100	Professional Services	300.00		
<p><u>Indicator 9.1:</u> Approved minutes of one Project Board meeting and three project management monthly meetings</p>			WREA	GEF/62000	74200	Audio visual & Print Prod Costs Supplies	1,375.00		
<p><u>Baseline 9.1:</u> Project Board has been formally established</p>			WREA	GEF/62000	74500	Miscellaneous	713.00		
<p><b>Output 10: Partner implementing capacity assessed</b></p>						<b>Total Activity 10:</b>	<b>5,000.00</b>		
<p><u>Target 10.1:</u> Partner implementing capacity assessed</p>						74100	Professional Services	5,000.00	
<p><u>Indicator 10.1:</u> One micro assessment report completed in year one</p>	<p>10.1 Micro assessment on Implementing Partner Capacity</p>								
<p><u>Baseline 10.1:</u> No micro assessment yet conducted</p>		X	UNDP	TRAC	74100	Professional Services	5,000.00		
<p><b>Output 11: Support to Climate Change Office and National Climate Change strategy</b></p>						<b>Total Activity 11:</b>	<b>117,500.00</b>		
<p>11.1 International ALD</p>						71200	International Consultant	117,500.00	
		X	UNDP	TRAC/00012	71200	International Consultant	117,500.00		

9/10/09  
SEP  
=67500  
=8000

<p><b>Sub total Project Activities:Act1+ Act2+Act3+ Act4+Act5+Act8+Act9+Act11:</b></p>	<p><b>279,533.00</b></p>
<p><b>Total Budget will be disbursed to SNC Project 2009:</b></p>	<p><b>82,133.00</b></p>
<p><b>Total Budget will be disbursed from UNDP 2009:</b></p>	<p><b>197,400.00</b></p>
<p><b>Total GEF Fund:</b></p>	<p><b>157,033.00</b></p>
<p><b>Total TRAC Fund:</b></p>	<p><b>122,500.00</b></p>

Prepared by:   
Project Accountant:   
Date:   
SNC Project

Certified by:   
National Project Director  
Date:   
SNC Project

Approved by:   
UNDP Resident Representative   
Date: 12.01.09  
UNDP